



MAILING ADDRESS:
5701 S.E. Columbia Way
Vancouver, WA 98661
FAX (360) 828-2744

February 8, 2010

Dear valued supplier:

In order to conform to customs regulations (CFR19), we are implementing a supplier customs compliance standard. Following these guidelines will prevent delivery delays, overtime, incorrectly computed customs duties, and/or expedited shipping.

Examples of all required documents are included in the standard. Additionally, there are also a variety of customs compliance sources on the internet which are addressed in the standard.

To acknowledge that you have read and understand the supplier customs compliance standard, please complete and sign the following.

Company Name: _____

Your Name and Title _____
(Please print)

Signature: _____

Date: _____

Signed forms should be returned to Patricia Bernard, no later than February 26th, 2010. Please email this acknowledgement to Patricia.Bernard@conmet.com or fax to 360-992-4934.

Best Regards,

A handwritten signature in black ink that reads "Patricia Bernard".

Patricia Bernard
Corporate Materials Manager.